

SWF GC Level Play league results – ranking input

With the rising prominence of Dynamic Grades to both entry and allocation for Croquet England GC events, our Level Play leagues are a very good way for our club members to be introduced into the ranking system. Unfortunately though, we have to submit the singles results in quite a different format for the rankings.

What is required?

After each league match, the **singles** results from the normal SWF form need to be translated into the format required for entry to the ranking system. *(The normal league results sheet must also be returned to the League Results Secretary as usual.)*

Does it apply to all level play league matches?

- Yes, for the Level Play league, as long as the courts are no smaller than 30 yds x 24 yds
- Yes, for the Level Play 5+ and 10+ leagues, even if played on smaller courts.

Who should do it?

The **Home Team** is responsible for undertaking this translation and submitting it to results@croquetengland.org.uk. For any team, this will have to be done only a few times a season.

The submission must be on the standard template (example on page 3) and **must be in Excel format** (for example .xlsx). **Please save the file with the name “SWCF [home team] v [away team]”.**

The Home Team captain, who is responsible for completing and returning the normal SWF league results form, does **NOT** also have to do the translation. **It is suggested** each club finds a member with some Excel knowledge to undertake the task. It does not require sophisticated Excel experience.

Are other formats acceptable?

No, it will be returned to you by CqE if the file type isn't Excel or it isn't in the required template.

It is possible to use Apple Numbers or Google Sheets to enter the results, provided the file is **saved** into Excel format before submitting.

Is any other information required?

It's critical to ensure that you have identified the players **unambiguously**. You can imagine that if your player has the same or similar name to someone else already in the ranking system, and this is not made clear by you, then their results might be added to someone else's record!

It will help to have access to the world ranking **Player List** to check players' precise names, if they have already played 10 ranked games – see <https://rank.worldcroquet.org/gcrankdg/rank.php>.

You will also require **accurate** and **complete** information about the players' names from the other team – ask your opposite number from the visitors' side for precise information.

How do I resolve any problems?

Clubs should exchange names and contact details for the people looking after this task, so queries can easily be resolved.

If you get stuck, you can contact Martin French (martin@frenchfamily.eu, 07718 630804) for help or to check your completed template.

Step by step help on completing the template

Tournament/ Match – put the names of the two clubs involved, Home team first. Include A, B , etc. if the club has multiple teams, and indicate which league: LP, LP5+, LP10+

Match result – not required

Date or dates – the date of the league match

Game:

- Only record **singles** games on this return
- Always put the **Winner** of each game on the **left**, Loser on the right
- It is not necessary to say which team each person is playing for
- List the games in the order played
- Always put the players' names with Surname first, then Forename or Preferred name second.
- If they are already in the rankings, use their names exactly as shown in the world ranking Player List – full or preferred name, but without any unknown abbreviations, common names, shortenings, nicknames, etc.
- If they are not yet in the rankings, please complete the additional information later on the form.

Information for players new to the rankings:

- **Only for those players who don't already appear in the rankings**, please list every other player with their name, in the correct format as above, with their current handicap. This is necessary both to help the Ranking Officer identify someone with a name similar to another's, and to ensure that, for a player new to the rankings, they are given the **correct starting grade**.
- Preferred names (shortenings, etc.) are welcome, but the full name **must** be reported, as the Ranking Officer will have to create a new entry for them with a unique name.
- Gender is M/F; Under 21 and Over 50 are requested because the ranking system allows a listing to be made of e.g. all female players under 21.
- If the player lives in England and would qualify to represent England, you need put nothing in the last 2 columns. But some might reside e.g. in Wales, or qualify to represent e.g. Scotland.

Submitting the template

1. Resolve any uncertain names or handicaps of visitors etc. with the other team
2. Ensure the file is saved in Excel format and with the correct file name
3. Send it to results@croquetengland.org.uk as soon as possible. It **must** be within 14 days, but if either team is playing another match shortly, the results want to be in before then.

GCICS SWCF RESULTS

**** Please give this a file name in the form 'SWCF [home team] v [away team]' ****

Tournament/Match: ***** v !!!!!

Match result (if relevant)

Date or dates: Start date dd/mm/yyyy to End date dd/mm/yyyy

Game	Winner			Loser		Points	
	SURNAME	Forename or Preferred name*		SURNAME	Forename or Preferred name*	Winner	Loser
1	BLACK	Roger	beat	GREEN	Philip	7	5
2	GLOVER	Brian	beat	STONE	Sylvia	7	2
3			beat				
4			beat				
5			beat				
6			beat				
7			beat				
8			beat				
9			beat				
10			beat				
11			beat				
12			beat				
13			beat				
14			beat				
15			beat				
16			beat				

* but **not** both please

