**SWF Committee Meeting 23.11.20**

**7.00pm Zoom**

**Minutes**

**Present**

Brian Wilson, Peter Kirby, Paul Francis, Stephen Custance-Baker, Tony Mayer, Richard Jackson, Linda Shaw

**Minutes of last meeting**

Agreed as correct

**Matters arising**

None

1. **Finance**
   1. Bank authorisation for Brian – the bank says they haven’t received anything
      1. Peter finds them very difficult to work with and following discussion it was agreed that we would not try any further to give a second person access to the account
   2. Advertising charges for Cygnet – agreed that all advertising in Cygnet be charged at the same rate for all: commercial, full member, associate member and individual
      1. Full Page: £12, Half Page: £6, Quarter Page: £3
      2. To be stated in Cygnet **Action: Linda**
2. **Leagues**
   1. Confirmed John will be arranging national SC playoff between last year’s contenders – Bristol, Sidmouth, Kington Langley
      1. Linda is in contact with him if necessary
   2. Personal contact details – with the demise of SWAN these will be circulated to League Secretaries for circulation to team captains
      1. Agreed that permission will be needed to share both / either email and phone number
      2. This will be made clear on entry form **Action: Stephen**
3. **Coaching**
   1. It is anticipated we will be able to run CTC / Coaches Refresher courses in 2021
   2. Discussed in general terms the pros, cons and options for Zoom-based coaching but no firm decisions
   3. Noted the system of subsidies for qualification courses (from CA and SWF) is far from clear and would benefit from some sort of tabulation **Action: the new Coaching Officer?**
   4. The post AG discussion demonstrated a lot of ideas relating to coaching – agreed the next Zoom on 8th December focus on this **Action: Paul, new Coaching Officer**
4. **Handicapping**
   1. Richard summarised the stage his initiative to manage the handicaps of rapidly improving players had reached – essentially it is still with them
      1. To be raised at the next CA handicapping committee meeting **Action: Richard**
   2. Club handicappers – most clubs now have their own and train up their successors so agreed not to hold another handicapping workshop until a demand for this is clear
      1. To be kept under review **Action: new Handicapping Officer**
5. **Development**
   1. Schools’ tournament – carried forward to next meeting
   2. CA Club Awards – Winterbourne Valley is preparing a bid for the Apps Heley
   3. CA Development Committee meets on Saturday
      1. Moreton in Marsh is preparing their phase 2 bid to install infrastructure for the club house: £5k loan and £5k grant
         1. Their phase 3 application will be for the club house
      2. Committee likely to agree amendments to loan scheme – max £5k interest-free loan over 5 years with no repayments required til year 3
      3. Delays on grant applications from Plymouth and Camerton & Peasedown for reasons beyond their control
   4. Discussed My Clubhouse software package which has facilities for communication, events, lawns booking, website – used happily at Budleigh Salterton
      1. However, the cost is likely to be in the region of £400 per club per year and it was agreed that the firm not be invited to present this at the next Zoom
      2. There may be potential for a Zoom with interested clubs **Action: Paul?**
   5. Monthly Zooms to continue
      1. Could be used to discuss ideas on future development
6. **AGM issues**
   1. Evaluations received were really helpful and there will be an article in the next Cygnet summarising these and our comments **Action: Linda**
      1. Comments from the committee to Linda by Friday please **Action: All**
   2. Agreed in principle that next year’s meeting would be held by Zoom –
      1. This would not be a hybrid meeting
      2. The preceding Zoom could be used to discuss any potentially contentious issues
      3. Noted that if we received more proposals from clubs, this would take more time
      4. The date will need to be changed to avoid Remembrance Sunday – it will be 21st November
      5. Need to consider opportunities for face-to-face discussions when Covid-19 allows
   3. Relationship with Reps to CA Council
      1. Noted that Reps may be invited to or could request to attend our meetings as stated in the agenda
      2. That they could stand for election in their own right
      3. That we have already tried to establish a system of communication which came to a halt
      4. **Action: Linda** to reply to Reps
   4. Catering – the Committee was asked to consider setting standards for catering at League matches
      1. It was felt this was not appropriate or necessary but that clubs be asked to bear any Covid-19 restrictions in mind and advise self-catering while restrictions are in place **Action: Linda**
7. **CA issues**
   1. CA club membership – Affiliate – Full
      1. Noted the two SWF clubs affected have not reached a decision – Ian Cobbold has been informed
   2. Feds review group developments – still meeting but possibly without a clear focus at the moment **Action: Brian**
8. **Co-opting and recruiting support**
   1. Roger Mills and Tony Mayer have expressed an interest in the roles of Coaching Officer and Handicapping Officer respectively
      1. Discussed whether these should be accepted immediately or whether the vacancies should be promoted in Cygnet first
      2. Agreed to offer Roger the position immediately in view of his standing and experience **Action: Linda**
      3. With Tony’s approval, it was agreed to promote the Handicapping Officer role along with other tasks in Cygnet **Action: Linda**
   2. Skills and range framework
      1. Discussed pros and cons of creating a framework to create a representative committee including: geographical spread, gender, ethnicity, age, disability, AC/GC balance, skills set
      2. A suggested framework will be devised and this will be carried forward to next meeting **Action: Tony**
9. **AOB**
   1. Possibility of individual comps / awards carried forward to next meeting
   2. Stephen is on the GC selection committee and would like to be informed of any GC fast improvers asap

1. **Meetings schedule**
   1. Tue 16th Feb
   2. Tue 15th June – this may need changing as Stephen cannot be there
   3. Tue 5th October – this one has to be held after 3rd and before 15th to allow time for AGM papers to be prepared in time for sending them out 4 weeks before the meeting
   4. Sun 21st Nov AGM

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| **These minutes were agreed as a correct record at the Zoom Committee meeting held on:** |