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| **South West Federation of Croquet Clubs**  **AGM 2019 Agenda and Papers** | |
| **Date** | 17th November 2019 |
| **Time** | Arrive from 10.00 for registration with prompt10.30 start |
| **Venue** | Batch Country House Hotel,  Batch Lane Lympsham, Weston super Mare, BS24 0EX |
| **Contact details** | You may contact the Secretary, Linda, on the day until 10.30 am on: 077 857 861 47 |
| * **Please read this document carefully** – it contains the information you need to book your places at the AGM and to participate fully in the discussions and votes * **No paper copies will be available at the meeting,** so please bring your own or have them on your mobile device * **Please acknowledge** receipt of this email giving the following information: * Your voting delegates: each member club is entitled to 2 * Any non-voting delegates * Any apologies * **For each delegate** please provide the following information making clear which club they are representing * Their name * Their email address – this will be used to send information about the event directly to them – it will not be shared with any other members or indeed, anyone else * Their menu choice – this is provided for £15 which must be paid (preferably in cash) to SWF at our reception desk on arrival   + Roast Beef - Chicken Dish - Salmon Dish - Vegetarian Nut Roast   + Followed immediately by tea or coffee   **Your club’s booking must be received by 8th November to guarantee lunch** | |
| **Please be aware of the following constitutional requirements:**   * Full members are empowered to appoint two voting delegates (who are not members of the Federation Committee) and any number of observers to attend any General Meeting * Affiliated members are only entitled to observer status at General Meetings. * No provision of this Constitution shall be amended, save by a Resolution voted for by a two thirds majority of those present and entitled to vote at a General Meeting | |
| **Workshops**   * We will be running two simultaneous workshops after lunch each lasting 1.5 hours * Each club is encouraged to ask one of its delegates to attend each to give some balance of numbers and to enable greatest sharing of knowledge, skills, experience and ideas. | |

**10.30 Agenda**

Apologies

Minutes of last meeting – see separate attachment

Matters arising

Chair’s report

Treasurer’s report

League Secretary’s report

Regional Coaching Officer’s report

Publicity Officers’ report

Youth Officer’s report

Development Officer’s report

Federation Representative’s report

Election of Officers 2019 – 2020 – see nominations below

Resolutions

1. Constitution: significant changes are proposed to the constitution – these may be found in the attached document – changes are identified in red font or yellow highlights and the rationale is included and can be clarified at the AGM if required.

*Proposed by the SWF Committee*

1. AC and GC rules: again significant changes are proposed and may be found in the attached documents

*Proposed by the SWF Committee*

1. GC League rules: *Proposed by Dowlish Wake Croquet Club:*

Rule 13 paragraph (b) be modified to include:-

“The Host club must offer the visiting team two dates on which the play-off match could be played.”

Rationale: Over the last three seasons I have, in my capacity as Club Fixtures Secretary, had to arrange two play-off matches in which we were the visiting team. In both cases we were offered one date only by the host Clubs. In both cases there was no interest in discussing alternative dates, the inference being a ‘take it or leave it’ approach with no consideration as to whether we could raise a team on the given date.

1. Short croquet rules: *Proposed jointly by Cornwall CC and SWF committee*
   1. That a Short Croquet League be introduced

Rationale: There appears to be an increasing interest in Short Croquet with clubs running popular internal competitions and this proposal is made in order to capitalise on this. Many clubs report falling numbers of AC players and difficulty in raising teams for AC

League matches whilst the SWF Short Croquet competitions held at Nailsea and Budleigh Salterton each year remain popular and suggest a possible interest in a Short Croquet League.

One of the objections we hear from potential newcomers to AC is the time games take and the difficulty of playing on full sized lawns. Whilst this proposal is not intended to replace the ‘B’ League we think it goes some way to addressing the problem experienced by beginners and offer an easier route to competitive play in AC for them.

* 1. If accepted the attached rules will be presented

AOB

Date of next meeting– provisionally Sunday 15th November 2020

**12.30 Lunch**

**1.30 Workshops**

**3.00 Finish**

**Nominations for Committee 2019 – 2020**

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| **Role** | **Nominee** | **Proposed** | **Seconded** |
| **Chair** | Brian Wilson | Ros Key-Pugh  Camerton & Peasedown CC | Robert Moss  Budleigh CC  SWF |
| **Treasurer** | Vacant | Neil Morrison (Swindon CC) is not standing but will undertake functions on interim basis | |
| **Secretary** | Linda Shaw  Nailsea CC | Mike Tracy  Nailsea CC | Pat Long  Nailsea CC |
| **League Secretary** | Stephen Custance-Baker  Taunton CC | Dave Kibble  Bristol CC | Linda Shaw  Nailsea CC  SWF |
| **Development Officer** | Paul Francis  Bath CC | Linda Shaw  Nailsea CC  SWF | Robert Moss  Budleigh CC  SWF |
| **Youth Officer** | Vacant |  | |
| **Publicity Officer** | Vacant | Rhona Foster (Cornwall CC) has volunteered to take on the role of SWAN editor but this will not be a committee post | |
| **GC Advisor** | Still Vacant |  |  |
| **Regional Coaching Officer** | Richard Jackson | Chris Frew  Bristol CC | Pat Jackson  Bristol CC |
| **General Member** | Robert Moss | Klim Seabright  Cheltenham CC  SWF | Linda Shaw  Nailsea CC  SWF |

**Workshops**

**Please come prepared to share your clubs’ ideas in these discussions**

**Meet your reps**

The SW’s newly-elected reps to CA Council will have officially taken up their positions and will be facilitating this workshop along the following lines:

* What happens at the moment: The CA – The Federation
* What might the future hold - ideas and priorities

This will include an exploration of

* what players and clubs expect from the CA and the Federation
* how might relationships between these groups develop
* how do elected Council members fit into this
* effective communications

**Planning for your club’s future**

This workshop will be led by Dave Gunn who was responsible for rolling out this programme during his time as the CA Development Officer. Dave will be supported by SWF clubs who have run their own Croquet Matters workshops.

Many croquet and other sports clubs run very efficiently on a day-to-day basis.

In the SWF we would like to encourage our clubs to incorporate longer term planning into their annual cycle of meetings and duties. 'Croquet Matters’ has been developed to help clubs with the first stage of this process. In short, it helps clubs to carry out a structured MOT.

It is not just a method of identifying areas for improvement but serves to highlight areas where a club is showing excellent practice. The purpose of this workshop is to introduce clubs to this planning tool and give them the opportunity to consider whether they wish to run a Croquet Matters workshop at their club.

Key areas such as marketing and financial management will be incorporated into the AGM workshop.